

## Signing Up with PayPal and Obtaining your PayPal Settings

To process transactions on your online store, you need to sign up for a merchant account with a payment gateway. At WebAssist, all of our eCommerce products, such as eCart and PowerStore, work with PayPal. This How To shows you how to sign up for a PayPal Website Payments Pro account for processing transactions using Local Checkout on your website.

### **Signing Up**

The PayPal website easily guides you through the process for signing up for your Website Payments Pro account.

1. In your browser, navigate to <https://www.paypal.com/>.
2. Click the **Sign Up** link.
3. Choose the **Get Started** button under Business.
4. From the menu list choose **Website Payments Pro**.
5. Click **Continue**.
6. Proceed through the sign-up process until you have finished registering.

**Note:** Once you have completed the registration process PayPal will perform a credit check and possibly other investigative tasks before approving your merchant account. This can take up to a couple of weeks.

### **Accept Billing Agreement**

After creating a Buyer account you will need to accept the PayPal Billing Agreement before you can start receiving test transactions.

1. Scroll down to Step 3: Set up your payment solution.
2. Click Complete Billing Agreement.
3. Accept the Billing Agreement.

Once the Billing Agreement is accepted, you can proceed to obtain the API credentials.

## Obtaining your API Credentials

Your API credentials are what you will need to use as you set up your online store, either through the eCart wizard, or within the WA\_Globals.php file of your Solution Pack.

You cannot complete this process until you have signed up for the Website Payments Pro account.

1. In your browser, navigate to <https://www.paypal.com/>.
2. Click the **Log in** link.
3. Once logged in, click **Profile**.
4. Choose **API Access**.
5. If not already requested, click **Request API Credentials**.

Your API credentials will appear on this page immediately.

6. Take note of the following credentials for using as part of developing your eCommerce site.
  - API Signature, API Username, API Password and Signature

You will use the credentials provided here within the WebAssist product you are working with. Reference the product's user interface or documentation for information regarding when and where this information is required.